



MINNESOTA PRAIRIE COUNTY ALLIANCE

COMMUNITY SERVICES OF DODGE, STEELE & WASECA COUNTIES

Adopted Minutes of the JPB Finance Committee Meeting

Due to the declaration of a peacetime emergency effective March 13, 2020 (Executive Order 20-35, et seq.) and associated Minnesota Department of Health guidance to observe social distancing and limit public gatherings to address the COVID-19 health pandemic, and in accordance with Minnesota Statutes, Chapter 13D, the meeting was held through video-conferencing with board members with the link published on www.mnprairie.org.

August 31, 2020, 9:32 am

Video-Conference through Microsoft Teams

I. The Minnesota Prairie County Alliance joint powers board Finance Committee met on August 31, 2020 by video-conference. Commissioner James Brady called the meeting to order at 9:32 am. Call to order

II. Introductions were made. Roll call and introductions

Members present:

James Brady	Steele County Commissioner
Brian Harguth	Waseca County Commissioner
Jane Hardwick	MNPrarie Executive Director
Kevin Venenga	MNPrarie Finance Manager
Tammy Spooner	Waseca County Auditor-Treasurer
Cathy Piepho	Steele County Treasurer
Jim Elmquist	Dodge County Finance Director (arrived at 9:40 am)

Members absent: None

Also present:

Michael Johnson	Waseca County Administrator
Scott Golberg	Steele County Administrator
Heather Johnson	MNPrarie Child & Family Social Services Manager
Cathy Skogen	MNPrarie Income & Health Care Assistance Manager
Tara Reich	Adult & Disability Social Service Manager
David Purscell	Steele County IT Director

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- III. Jane Hardwick and Kevin Venenga, MNPrairie Finance Manager, presented the preliminary budget, noting all changes from the 2020 budget and the adjustments from the previous preliminary budgets that have been presented to the committee. Mr. Venenga presented the spreadsheet, noting the changes from 2020 to the 2021 draft preliminary budget
- 2021 preliminary budget development

Discussions occurred regarding the 2020 year-to-date budget actuals, mental health budget –including why expenditures exceed budget in this area-- , and presenting this budget at the all-commissioners meeting on September 2, 2020.

A further discussion occurred regarding the payroll withholding directive.

- IV. Commissioner Brady reported the next finance committee meeting date will be determined.
- Next meeting
- V. Commissioner Brady adjourned the meeting at 10:08 am.
- Motion and adjournment

X

Jane Hardwick
MNPrairie Joint Powers Board Clerk